

**Bill Cullen** MBA (ISM), BA(Hons) MRTPI  
**Chief Executive**

Date: 02 July 2018



**Hinckley & Bosworth  
Borough Council**

**To: Members of the Scrutiny Commission**

Mr MR Lay (Chairman)	Mr DW MacDonald
Mrs R Camamile (Vice-Chairman)	Mr RB Roberts
Mr KWP Lynch (Vice-Chairman)	Mr BE Sutton
Mr DC Bill MBE	Mr R Ward
Mr SL Bray	Mr HG Williams
Mr WJ Crooks	

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **SCRUTINY COMMISSION** in the De Montfort Suite, Hinckley Hub on **TUESDAY, 10 JULY 2018 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

## SCRUTINY COMMISSION - 10 JULY 2018

### A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES (Pages 1 - 4)

To confirm the minutes of the meeting held on 24 May 2018.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 12.

6. PLANNING APPEALS UPDATE (Pages 5 - 18)

To update members on the progress of current planning appeals.

7. CORPORATE APPROACH TO RECRUITING AND DEVELOPING TRAINEE STAFF  
(Pages 19 - 30)

To present options to recruit and develop the council's trainee workforce.

8. REVALUATION DISCRETIONARY RATE RELIEF SCHEME - UPDATE (Pages 31 - 34)

To inform members of the changes to the additional funding made available for discretionary rates relief.

9. ANNUAL REVIEW OF CONSTITUTION (Pages 35 - 46)

To present the annual review of the constitution for scrutiny prior to Council decision.

10. SCRUTINY COMMISSION WORK PROGRAMME 2018-19 (Pages 47 - 50)

Work programme attached.

11. MINUTES OF FINANCE & PERFORMANCE SCRUTINY (Pages 51 - 54)

Minutes of the meeting held on 21 May 2018, for information.

12. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

As announced under item 3.